



Company: CLR Group Ltd., 8 Eagle Center, Suite 5, O'Fallon, IL, 62269

Contact: Patrick Downey, 618-624-6799 x1, e-mail: pat.downey@clrgroup.com

Position Title: Web Developer

Salary/Hourly Rate: Salary/TBD

Projected Hours: 1880

Benefits: Full

Date: Contingent upon award

FLSA Status: Exempt

Position Summary: This position provides Web Development support for a data analysis contract maintained for a large Government client. Position requires solid knowledge of Microsoft Office Suite of products, databases, and web applications. Position is part of a team approach providing the service and requires flexibility in meeting task requirements and short notice deadlines. Position is tied to a fixed contract and is contingent upon receipt of work from the Government client.

Specific Duties and Responsibilities

- In-depth expertise at performing service desk activities (receive, categorize, log, resolve, assign, provide feedback)
- Proficient in planning audio-visual services to support meetings and teleconferences
- Demonstrated experience in posting products developed for and during meetings on the appropriate websites
- Extensive experience designing, developing and implementing website software packages
- Experience building, maintaining and responding to user community comments on Wiki sites

Knowledge, Skills, and Abilities

- Ability to read/write/speak/understand English
- Demonstrated proficiency and experience with using computer networks to add and retrieve data
- Ability to implement tasks based on verbal instructions with limited supervision
- Work with site lead to provide accurate and timely production of task deliverables
- Tolerant of change in requirements dictated by customer needs
- Possess effective planning and problem-solving skills
- Multi tasking attitude, equally comfortable operating from within both the technology & business environments
- Oral and written communication skills
- Extensive experience in:
 - Identifying, researching and resolving data structures, electronic interfaces and data management problems
 - Documenting problems to ensure timely resolution
 - Updating knowledge base and FAQs
 - Creating and conducting customer surveys
 - Modeling service desk capability, incorporating into enterprise system
 - Service Desk and Knowledge Base capability design/development
- Highly proficient in developing metrics for call category, status (open or closed) of calls, assigned technician and closure actions
- Highly proficient in *JavaScript, SQL, C++, HTML, CGI, PHP, Visual Basic, Visual C++*, all Microsoft Windows platforms
- Scripting for system administration, systems services, security, file permissions, back-ups, passwords
- Understanding of Microsoft SharePoint

Desired, Skills, and Abilities

- 6-10 years of experience in managing enterprise information systems
- Experience in interfacing with Military clients and organizations

Credentials and Experience

- Bachelor's Degree in Information Systems, Computer Science, or related field
- 2-4 years experience in computer programming and/or information systems development or a relevant technical discipline

Special Requirements

- Ability to obtain and maintain a Secret Security Clearance (active clearance a plus)