



Company: CLR Group Ltd., 8 Eagle Center, Suite 5, O'Fallon, IL, 62269

Contact: Patrick Downey, 618-624-6799

E-mail: pat.downey@clrgroup.com

Position Title: Functional Analyst

Salary: Pending experience

Projected Hours: 1920

Benefits: Medical/401K/Vacation

Date: Within 1 week of Company receipt of NTP

FLSA Status: Exempt

Position Summary: Under general supervision, analyze user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their inter-relationships. Identifies resources required for each task. Applies process improvement and re-engineering methodologies/principles to conduct process modernization projects. Articulate client requirements to other organizations in a collaborative effort to improve overall efficiencies.

Specific Duties and Responsibilities

- Comprehensive understanding of supply chain management process
- Understanding of the Defense Distribution Process and interactions between services
- Understanding of the Knowledge Management/Decision Support (KM/DS) process
- Understanding of the Unified View Experiment including collaborative processes and solutions
- Provide cognitive results through written and oral presentations
- Attend conferences and working groups as representative of the client
- Work with team in meeting challenging requirements of the assigned tasks

Knowledge, Skills, and Abilities

- Ability to read/speak/understand English
- Demonstrated proficiency and experience with using computer networks to add and retrieve data
- Demonstrated proficiency in MS Office suite of products for standard production of documents, spreadsheets, and briefings
- Ability to implement tasks based on verbal or written instructions with limited supervision
- Tolerant of change in an requirements dictated by customer needs
- Very detail focused

Desired, Skills, and Abilities

- Experience in interfacing with Department of Defense/Government clients and organizations

Credentials and Experience

- Bachelor's Degree in Business or a relevant discipline and 5-years of experience in the field of work, or relevant work experience in direct performance of objectives for a minimum of 10 years

Special Requirements

- Available Immediately (within 1 week) of NTP from the customer
- Posses an active Security Clearance at a minimum of Secret or be able to obtain one prior to start of work on the task